

## Non-paper 1

### “Options of a financial plan for 2010 – 2013 years”

#### elaborated for a discussion at the 10<sup>th</sup> meeting of the ESI Governing Board

| <b>Master’s program</b>   |  |   |
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| <i>Duration of classes</i>  |  |   |
| <p><u>1<sup>st</sup> option:</u><br/>The duration of a Master’s program is not changing, but the period of classes is being prolonged from 10 to 13 months (2,5 semesters).</p> <p style="text-align: right;"><b>€1 371 738</b></p>   | <p><u>2<sup>nd</sup> option:</u><br/>The duration of a Master’s program is being prolonged from 15 to 20 months, provided that students would have 1 – 2 free days a week</p> <p style="text-align: right;"><b>€1 357 372</b></p>  | <p><u>3<sup>rd</sup> option:</u><br/>Staff services of the Russian ministries and authorities are asking not to change the duration of the Program, but to foresee the opportunity to give students several free days</p> <p style="text-align: right;"><b>€1 284 076</b></p> |
| <i>Working with small groups</i>  |  |   |
| <p><u>1<sup>st</sup> option:</u><br/>It is provided that working in small groups will start with the 2<sup>nd</sup> semester, though it is planned to use such type of work in the 1<sup>st</sup> semester as well. The classes may be held by the lecturer himself, or by tutors and young teachers. It is possible in the 1<sup>st</sup> semester to divide students into groups by 15-20 people in each group (6 groups). In the 2<sup>nd</sup> semester – to divide into groups by 10 -15 people in each group (13 groups). It will additionally require 6 and 13 tutors accordingly. Taking into account the high standards of teaching, it’s necessary for young tutors to not only participate in the current work of the European Studies Institute (ESI), but to have an opportunity to pass the professional training in the College of Europe, or other universities with the similar work experience. It will therefore require increasing of annual expenses by €38692. Expenses for working with small groups are not foreseen in the budget. Nevertheless, the budget reserves the opportunity for such a maneuver at the expense of giving students a bigger number of free</p> | <p><u>2<sup>nd</sup> option:</u><br/>We intensify the raise and increase twice, as compared to the 1<sup>st</sup> option. Consequently, the expenses will double. In this case, besides changes in budget split, it will be necessary to provide for additional financing.</p> |   |

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| <p>days. The amounts saved within these days will allow changing the budget split.</p> <p style="text-align: right;"><b>€116 076</b></p>  | <p style="text-align: right;"><b>€232 152</b></p>  |   |
| <p><b><i>Full-time classes on week-ends outside Moscow</i></b> (Expenses include: bus leasing, booking of a conference-room, accommodation &amp; meals, fees to lecturers (tutors))</p>   |  |   |
| <p><u>1<sup>st</sup> option:</u><br/>Two-day seminar for 110 students in the 1<sup>st</sup> semester;<br/>two-day class for all 3 specializations simultaneously in the 2<sup>nd</sup> semester<br/>Annual expenses - €34800</p> <p style="text-align: right;"><b>€104 400</b></p>  | <p><u>2<sup>nd</sup> option:</u><br/>In the 1<sup>st</sup> semester – holding of a 1 two-day seminar for 110 students;<br/>In the 2<sup>nd</sup> semester – holding of one-day classes on each specialization separately and at a different time periods ( 3 outside sessions)<br/>Annual expenses - €28300</p> <p style="text-align: right;"><b>€84 900</b></p> | <p><u>3<sup>rd</sup> option:</u><br/>Holding of two-day classes on each specialization separately and in the 2<sup>nd</sup> semester alone (3 outside sessions)<br/>Annual expenses - €20318</p> <p style="text-align: right;"><b>€60 954</b></p> |
| <p style="text-align: center;"><b><i>Defending of master's theses in foreign languages</i></b></p>  |  |   |
| <p><u>1<sup>st</sup> option:</u><br/>The strategy provides that the ESI will offer the students to write and defend the Master's theses in one of the working languages of the European Union (EU). Presumably:<br/>2010-2011 year – 10% of students<br/>2011-2012 year – 15% of students<br/>2012-2013 year – 20% of students<br/>Costs will include transportation expenses and daily allowances (per diem) to foreign professors, fees to foreign and Russian tutors for guidance and participation in the defense process.</p> <p style="text-align: right;"><b>€87 849</b></p> | <p><u>2<sup>nd</sup> option:</u><br/>The ESI is planning to offer its students to write and defend the Master's theses in one of the EU working languages, starting with the year 2011:<br/>2011-2012 – 5% of students<br/>2012-2013 – 10% of students</p> <p style="text-align: right;"><b>€35825</b></p>   |   |

### Summer-time language courses for students

In view of the wide usage of a foreign language when holding classes, it would be optimal to hold 3-day courses for all applicants. It would prepare them for classes in foreign languages conducted by foreign professors.

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| <p><u>1<sup>st</sup> option:</u><br/>The organization of summer-time intensive language courses starting with the year 2010:</p> <ul style="list-style-type: none"> <li>- in 2010-2011 – for 5 groups</li> <li>- in 2011-2012 – for 6 groups</li> <li>- in 2012-2013 – for 7 groups</li> </ul> <p style="text-align: right;"><b>€122 175</b></p> | <p><u>2<sup>nd</sup> option:</u><br/>When holding, language courses for 100 people at a time – for intensive training, the following amounts will be required::<br/>Groups by 8 people, all in all 12 groups<br/>Duration - 6 weeks, totally 150 academic hours.<br/>The total annual expenses will amount to €1450</p> <p style="text-align: right;"><b>€244 350</b></p> |
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### Courses for foreign students

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| <p><u>1st option:</u><br/>Holding of additional extra-curriculum classes during a year. Holding of Russian classes during a year at the expense of re-distribution of working hours between teachers of EU working languages and teachers of Russian.<br/>Holding of short-term 3-week courses for foreign students on culture, diplomacy, history &amp; policy of Russia, as well as on the Russian language</p> <p style="text-align: right;"><b>€128 862</b></p> | <p><u>2<sup>nd</sup> option:</u><br/>The strategy envisages attracting foreign students for studying at the ESI. Holding of short-term 3-week courses for foreign students on culture, diplomacy, history &amp; policy of Russia, as well as on the Russian language will require annual expenses in the amount of €1477.</p> <p style="text-align: right;"><b>€64 431</b></p> |
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### Short-term courses

It is planned to hold courses on a monthly basis. There are two options. The total required expenses for holding courses is **€288 088**

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| <p><u>1<sup>st</sup> option</u><br/>To hold courses for Government institutions only, as soon as the ESI was created for training of government employees;<br/>Or: to make efforts to hold courses for business community as well.</p> | <p><u>2<sup>nd</sup> option:</u><br/>If to choose the 2<sup>nd</sup> option, then it is possible to hold 7 courses for Government employees, and 3 courses for business community.<br/>The expenditure part of the budget will provide for expenses on all courses, but holding courses for business community may serve as an additional source of income.</p> |
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### Research Activity

According to the Strategy, it is supposed to start working on setting up a Scientific Research Institute for young researches in 2010. It will require working out and authorization of regulations, signing contracts, solving the issue of works' effectiveness evaluation. Presumably, the main amounts, necessary for accommodation and doing researches in Moscow, may be paid after the ESI will get into possession a book, manual, textbook or report in Russian and in one of the EU working languages and a positive evaluation of those by the appropriate committee of the Governing Board. That is why the results of the competition should be finalized in 2010-2011 – in order to allow the researcher-competition winner to start working since 2011.

For each scientific & research project with a 3-month duration the amount of €15 000 should be allocated. Costs for publishing of scientific works in Russian and in one of the EU working languages will amount to €34800.

| <u>1<sup>st</sup> option.</u>   | <u>2<sup>nd</sup> option</u>  | <u>3<sup>rd</sup> option</u>   |
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| It looks reasonable not to go beyond one researcher for the beginning. After the analyses it would be possible to announce competition for 3 – 4 researchers. | To intensify works and in order to have a wider opportunity for choice - to take 3 researchers at a time, and after the analyses of results - to enroll on a regular basis. | To get grants for research purposes; not to provide expenses for these purposes in cost estimate, as far as in the crisis conditions the situation is not clear. |

### Expenses on the ESI Administration

The strategy provides for possible increasing of the number of tutors up to 20 people, and taking on the 3<sup>rd</sup> Deputy Director since 2010. He will be in charge of the Development department of ESI. Such a department would be created by analogy with the acting one of the College of Europe.

| <u>1<sup>st</sup> option:</u>   | <u>2<sup>nd</sup> option:</u>   |
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| Taking the Deputy Director on the staff will require increasing of financing by €32210 annually.<br>Increasing the number of tutors by 14 people will require increasing of financing by €36 101 annually.<br>The total annual additional finances required - €68 311.<br>The total additional 3-year cost will amount to <b>€1 104 932</b> | Taking the position of the Deputy Director on the staff will require increasing of the annual financing in 2010 by €32210.<br>Step-by-step increasing the number of tutors is possible. Taking additional 5 persons on the staff will require additional financing in the amount of €120 036.<br>The total annual additional finances required - €152 246.<br>The total additional 3-year cost will amount to <b>€456 738</b> |

### ESI's activity coverage

The implementation of the following strategy provisions:

- Publication of the annual ESI activity report in several languages;
- Publishing of the students' directory (both: hard copy and electronic version);
- Publishing of the best articles from electronic magazine in hard copy;
- Creation of a fully bilingual web-site, and providing the students with an opportunity of remote consultations with ESI specialists
- Expenses for upgrading and purchasing of the new software for implementation of these opportunities

will require additional annual financing in the amount of

**€271 730**

### Association of graduates

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| <p><u>1<sup>st</sup> option:</u><br/>Creation of a web-page and holding one meeting a year will require annual financing in the amount of</p> <p style="text-align: right;"><b>€52 099</b></p> | <p><u>2<sup>nd</sup> option:</u><br/>Creation of a web-page, devoted to activity of the Association of ESI graduates; holding of annual conferences and meetings of graduates. Support of these activities will require annual financing in the amount of</p> <p style="text-align: right;"><b>€74 427</b></p> | <p><u>3<sup>rd</sup> option:</u><br/>The normal full-scale activities in this direction, including inter-active web-site and holding of regular meetings and parties. The annual cost will amount to</p> <p style="text-align: right;"><b>€141 412</b></p> |
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### Cost of equipment and furniture

Expenses for upgrading computer hardware and furniture purchases are not provided – in contradiction to the practices of similar projects implementation. It means that the Russian side will bear all these costs. It would be fair and reasonable to foresee financing for repairing and renewal of hardware on the part of European side as well.

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| <p><u>1<sup>st</sup> option:</u><br/>The minimum possible financing for these purposes (cost of maintenance and repair of existing hardware &amp; acquiring of expendables for it) will amount to €35 000 annually.</p> <p>The total financing amount for three years is</p> <p style="text-align: right;"><b>€105 000</b></p> | <p><u>2<sup>nd</sup> option:</u><br/>The financing, which would modestly cover the essential ESI needs (costs of maintenance of existing hardware, purchasing of expendables, acquiring of the new equipment to replace the disabled ones) will amount to €66 667 annually.</p> <p>The total financing amount for three years is</p> <p style="text-align: right;"><b>€200 000</b></p> | <p><u>3<sup>rd</sup> option:</u><br/>In order to be up to standards of the leading institutions, it is necessary to foresee expenses for maintenance and upgrade of existing hardware in case of necessity; for additional equipping of ESI library with furniture and equipment; for additional equipping of lecture-rooms with furniture, computers &amp; language laboratory equipment, etc. Annual expenses should amount to €166 667. The total financing amount for three years is</p> <p style="text-align: right;"><b>€350 000</b></p> |
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