

-draft-
ESI Governing Board
Note of the EU members

'Establishment of an Executive Committee'

Proposal:

The EU members of the Governing Board (GB) recommend establishing an Executive Committee to allow the GB to exercise its task of effective supervision over the ESI activities.

The Executive Committee shall supervise the way the decisions of the GB are prepared and implemented by the ESI administration, ensuring consistency between activities/results achieved and objectives set by the GB through its decisions.

The Executive Committee discusses the way to prepare and implement the decisions of the GB and indicates to the ESI administration the manner to fulfil the decisions of the GB timely and in an efficient and effective way.

It is recognized that the ESI Statutes have to be amended in this respect.

Background:

The way GB meetings are held in practice as well as the frequency of GB meetings hardly allows the GB to fully exercise its supervision function and responsibility over all ESI activities and to have a good survey of the implementation of activities at the ESI.

In fact practise shows that 2 or 3 meetings per year are not sufficient to properly exercise this responsibility. On the other hand, in view of the other responsibilities of GB members it is not possible to have the GB meet more often.

Also it appears difficult –once the GB meets- to deal properly with the GB agenda. In practise many members of the GB do not seem to have sufficient time to spend one full day or even more to discuss the details of the way decisions shall be implemented. .

For these reasons it is recommended to establish an Executive Committee able to bridge the gap between the decisions of the GB and its subsequent implementation modalities.

Composition and meetings:

The composition should be such as to allow the Executive Committee to meet regularly. and at short notice

At least two EU GB members and two Russian GB members, or members expressly delegated by them, shall be part of the Executive Committee.

The ESI Director and Vice Directors together with representatives of the College of Europe, partner of the ESI, take part in the Committee. Representatives of the EU Delegation in Moscow are invited to attend the meetings as observers.

The Chairmanship of the committee is exercised by an EU GB member.

Meetings of the Executive Committee are in principle held at the end of the GB meetings, to discuss ways of implementation of the decisions just taken by the GB, and in between GB meetings to prepare the corresponding agenda.

Reporting:

The ESI Director reports to the Executive Committee about the preparation and implementation of GB decisions.

The Executive Committee reports to the GB about its activities.

Timetable:

The Executive Committee shall be established as soon as the necessary amendments to the ESI statutes are approved by the GB and not later than the following day after the GB has agreed its composition.

As long as the ESI statutes have not been amended, an ad hoc Working Group will take charge of the responsibilities and tasks of the Executive Committee.

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