

16th GOVERNING BOARD MEETING
EUROPEAN STUDIES INSTITUTE

Moscow, 27 September 2012

MGIMO, 119454 Moscow, Prospect Vernadskogo, 76

10.00 am, Academic Council room
(MGIMO new building)

MINUTES

AGENDA*

1. Adoption of the agenda.
Speaker: A.V. Torkunov
2. On election of the new Chairman of the ESI Governing Board and on the composition of the ESI Governing Board.
Speaker: A.V. Torkunov
3. Discussion of the Report (Minutes) of the 15th Governing Board meeting. The issue of the reports on the Governing Board meetings.
Speaker: Gerhard Hafner
4. Report of the ESI Executive Committee.
Speaker: Gerhard Hafner
Co-speaker: A.A.Gromyko
5. Appointment of a new ESI director based on the Report of the ExeCom on the result of the interviews of the candidates.
6. Future development of the ESI.
The structure of the ESI administration and managerial issues.
Speaker: a newly approved ESI Director
7. Possibilities and opportunities of future financing of the ESI.
Speakers: contributions of the Russian and the EU members of the GB
On a Working Group on the ESI future financing .
Speaker: Gerhard Hafner
8. Board of Trustees.
Information on the meeting in the EU Delegation with the Deputy Heads of the EU member-states Missions.
Speakers: representative of the EU Delegation, M.E.Entin
9. Reports on the activities of the ESI Committees.
Speakers: Chairpersons of the ESI Committees
10. Regional strategy and networks.
Speaker: O.N. Barabanov
11. AOB
12. Date and place of the next Governing Board meeting
* Prepared on the basis of the ExeCom proposals

PARTICIPANTS

The Governing Board members from the Russian Federation side

Mr. Yury USHAKOV	Aide to the President of the Russian Federation
Mr. Anatoly TORKUNOV	Rector of the MGIMO-University, Member of the Russian Academy of Sciences
Mr. Ivan SOLTANOVSKY	Director of the Department for European cooperation of the Ministry of Foreign Affairs of the Russian Federation (on behalf of Mr. Alexander Grushko, Deputy Minister of Foreign Affairs)
Mr. S.R.KRASILNIKOV	Director of the Department of Europe, Ministry of Economic Development of Russia (on behalf of Mrs.E.Danilova)
Mr. Alexey GROMYKO	Deputy Director, Institute of Europe of the Russian Academy of Sciences
Mr. Alexander POZDNYAKOV	Counsellor, Department of International Cooperation, Ministry of Education and Science of the Russian Federation (on behalf of Mr. U.Ugrinovich, Director of the Department of International Cooperation)
Ms. Alexandra KHUDAYKULOVA	Vice-Rector of the MGIMO (U)
Mr. Mark ENTIN	Director, European Studies Institute

The Governing Board members from the European Union side

Mr. Eiki BERG	Professor of International relations, Department of Political Science, University of Tartu, Estonia
Mr. Klaus SEGBERS	Program Director, Centre for Global Politics, Freie Universitat Berlin
Mr. Daniel TARSCHYS	Professor of Political Science and Public Administration, Stockholm University, Sweden
Mr. Dimitrious TRIANTAFILLOU	Director, Center for International and European Studies (CIES), Kadir Has University, Istanbul

Mr. Gerhard HAFNER	Professor of International law, School of Law, Vienna University, Austria
Ms Jillian O'Keeffe	Third Secretary of the Irish Embassy

Observers

Mr. Fernando M. VALENZUELA	Head of the EU Delegation to the Russian Federation
Mr. Nicola SCARAMUZZO	Project Officer, Educational Programmes, Operations section, European Union Delegation to the Russian Federation
Mr. Alexis LOEBER	Head of section, European Union Delegation to the Russian Federation
Mr. Jan De MONDT	Director, Development Office, College of Europe, Bruges
Mrs. Evangelina BLANCO GONZALEZ	Project Manager, College of Europe, Bruges

Guests

Mr. Mariusz SIELSKI	Representative of the College of Europe at the European Studies Institute
Mr. Mikhail MARCHAN	Deputy Director, European Studies Institute
Mrs. Tamara SHASHIKHINA	Deputy Director, European Studies Institute
Mrs. Natalia ADAMCHUK	Head, Department of the EU Economics, European Studies Institute
Mr. Oleg BARABANOV	Head, Department of Politics and Policies of the EU and the Council of Europe, European Studies Institute
Mr. Gennady TOLSTOPYATENKO	Head of the department of the EU law, European Studies Institute
Mrs. Ekaterina EGOROVA	Senior assistant, the Department of the EU law, European Studies Institute

ABSENT

Mr. Alexander GRUSHKO	Deputy Minister of Foreign Affairs of the Russian Federation
Mr. U.Ugrinovich	Director of the Department of International Cooperation
Mr. Jaap Willem de Zwaan	Professor, Erasmus University, Rotterdam, Netherland

BOARD MEMBERS PROPOSALS AND DECISIONS

On the First Issue:

A.Torkunov greeted members of the Governing Board (GB) and informed about changes that took place and are taking place among the Russian members of the GB: Mr. Ugrenovich will be the representative from the Ministry of Science and Education and Mr. Groushko has been appointed our Ambassador to the NATO but so far he remains the member of the GB until his successor in the Ministry take place as a new member of the GB. Today, on his behalf Director of the Department for European cooperation of the Ministry of Foreign Affairs of the Russian Federation Mr. Soltanovsky will assist the GB meeting. On behalf of Mrs.E. Danilova will be Mr. Krasilnikov, on behalf of E.V.Ugrinovich – Mr.A.V.Pozdnyakov.
Professor J.De Zwaan was unable to come for some objective reason.

The Board members:

Approved the Agenda prepared by the Executive Committee (Execom) of the ESI.

On the Second Issue:

The following members took part in the discussion: A.Torkunov, D.Tarshys, Y.V.Ushakov

A.Torkunov informed GB about written request of Mr.Prichodko to terminate his duties as the Chairman of the GB in accordance with the 4.3 of the ESI Provision since his appointment for the First Deputy of the Office of the Government of the Russian Federation. Y.V.Uchakov - Aide to the President of the Russian Federation has been suggested as a new Chairman to the GB.

D.Tarshys supported the new candidate.

The Board members:

Satisfy the request of Mr. Prikhodko to terminate his duties as the Chairman.
Approve Mr. Y.Ushakov as a new Chairman of the ESI GB.

Y.Ushakov expressed his gratitude to the GB members and highly appreciates the input to the ESI activities of his predecessors Mr.S.Yastrzembsky and Mr. Prikhodko.

On the Third issue:

The following members took part in the discussion: Y.Ushakov, G.Hafner, A.Gromyko, F.Valenzuela, A.V.Khudaykulova, M.Entin

G.Hafner proposed on behalf of absent Professor J. De Zwaan to implement the results of the GB session by concise form of the Minutes in Russian and English in 10-15 pages which will simplify to restore the verbatim discussion during the GB meeting.

A.A.Gromyko supported the idea of a new form of GB Minutes but stressed out that the procedure of the elaboration of such a document is not established.

F.Valenzuela approved of the idea that meets all the aspirations of the GB members.

G.Hafner proposed to ask the Executive Committee to work on the procedure of such a document.

The Board members:

Requested the Executive Committee to elaborate the procedure and establish the criteria of a concise report of the GB Minutes in 10-15 pages. Report to the GB members about the results of discussion.

On the Forth Issue:

The following members took part in the discussion: G.Hafner, A.A.Gromyko, K.Zegbers, M.L.Entin, A.V.Torkunov

A.A.Gromyko said that a new body Execom was set up and proved that it is useful and successful. We have used not only personal meetings with the Execom colleagues but a Skype-conference that turned out to be very effective and much less costly. The framework of this executive body allows in a preliminary way to find compromise about solutions that meet interest of European and Russian approaches, to elaborate agenda of the GB meeting, to

G.Hafner highly appreciate the spirit of cooperation during the discussion in the Excom.

A.Torkunov said that the decision to set up a new executive body had been proposed by the EU Delegation and EU members of the GB. It was a correct decision which will contribute to the sustainability of the ESI in general. Operative interaction through a Skype-conference and personal meetings of the Execom members, constant monitoring of all fields of activities of the ESI- academic, research and publication fields- is an effective and mutually applicable form of further cooperation with the involvement of both sides.

The Board members:

Approved of the work of the Executive Committee in general because its activity contributes to the ESI effectiveness.

On the Fifth issue:

The following members took part in the discussion: G.Hafner, A.Gromyko, A.Khudaykulova, E.Berg, A.Torkunov, K.Zegbers, F Valenzuela, M.Marchan, I. Soltanovsky

G.Hafner informed the GB that the main task of the second Execom was the elaboration of recommendations regarding the candidates to the position of the ESI Director. Two applications have been submitted - from Mr. O.Barabanov and Mrs. T.Shashikhina. To avoid some legal difficulties that appointment of Mrs. Shashikhina could encounter on the Russian legislation, the Execom asked the MGIMO Legal department for the legal opinion. The article 60.2 of the Labor Code states that a candidate may be appointed for an interim period in case of absence of competition which means that from qualification point of view both candidates could compete for the vacant position of the ESI Director.

As the results of the second and third Execom meetings a letter of recommendation to the Rector of MGIMO had been prepared. There was a slight preference of the Execom members towards Mrs. T. Shashikhina candidature.

A.Gromyko announced the opinion of the Execom members that the position of the ESI Director does not require the same academic qualifications as the position of Head of a Chair of a Faculty and that the Director position is an administrative post. He pointed out that the text of the recommendation letter has been approved by all Excom members. But the mandate of the Execom is of recommendation nature and is not mandatory; the final decision goes to the GB members.

A.Khudaykulova pointed out a constructive approach during the second Execom meeting and noticed that the candidate for the position of the ESI Director is considered for the transition period, because the Contract runs out next year, so the Director appointment is from October 1, 2012 till September 30, 2012.

E.Berg referred to the ESI Provision according to which the Director is appointed for three years period. He pointed out that every institution, which cares for the further development and long- term vision and prospective, has to consider a long-term appointment of the Director.

A.Torkunov mentioned that the question of the appointment of a new Director is interlinked with financial issues and the running out of the Contract. If we manage to make the Contract extended not because of the finding which will not come from the EU but because of saving some money from existing budget, meaning of

spreading left money not for one year but for two years, which is quite realistic, then during the GB meeting we could return to the question of extension of the Director terms till the end of the financing period. He fully agreed that one year is not a dimension, but the ESI is linked with the Contract and only one year is left.

M.Entin recalled that the ESI activity relies on the legal provisions and is fully public and transparent. In the selection procedure and conditions for the vacancy, as it was officially announced, the terms of vacancy were absolutely explicit – one year.

F.Valenzuela pointed out that the GB should distinct two issues: the candidate for the vacancy and the terms of appointment. The appointment of the Director has never been linked with the terms of Contract. The EU Commission by its decision had extended the Contract for three more years and in accordance with the ESI Provision the powers of Existing Director had already expired. The task is to elect a new Director for the running Contract – for one year. Extension of terms is a matter of a distant possibility.

K.Zegbers proposed to put candidates to a secret vote in accordance with the international practice and in respect of opinion of minority.

A.Torkunov proposed to elect *K.Zegbers* and *I. Soltanovsky* to an Election Board.

K.Zegbers put a question of vote qualification.

M.Entin pointed out articles 4.4,4.6 and 4.8 of the ESI Provision in accordance with which the vote is qualified majority.

As a result of the discussion it was agreed to put candidates to a secret vote qualified majority.

I.Soltanovsky informed about the results of vote: 14 persons took vote – 13 persons for the candidate *Mrs T.Shashikhina* and 1 person – for the candidate *O.Barabanov*.

Y.V.Ushakov as the Chairman of the Governing Board of the European Studies Institute signed the Minutes of Vote and greeted new Director - *Mrs. T.Shashikhina*.

M.Entin greeted the new Director and thanked everyone for the assistance and help in establishing and developing the ESI.

F.Valenzuela greeted the new Director and highly appreciated the input of *M. Entin* into the whole project of the ESI.

The Board members:

As a result of a secret vote of the GB to appoint Mrs.T.Shashikhina the Director of the European Studies Institute at MGIMO(U) for the period of the running Contract between MGIMO (U) and the European Commission from October 1, 2012 till September 30, 2013 with the possibility to extend her powers after the Contract run out.

On the sixth issue:

The following members took part in the discussion: T.Shshikhina, K.Zegbers, Y.Ushakov, G.Hafner, and J.de Mondt

T.Shashikhina expressed her gratitude to the members of the GB for their trust and for electing her. She pointed out the importance of continuity in the ESI activity and said that the ESI faculty is very stable and effective. The main challenge of the ESI for coming academic year is optimization of expenses and rationalization.

K.Zegbers noticed that the ESI key trend for today is the consolidation of its activities in the main fields: Master degree program, short-term courses, organization of conferences, regional strategy. There are new aspects of activity: accession of Russia to the WTO organization, further EU-Russia cooperation which has to be reflected as well in the academic and informative activities of the ESI.

Y.Ushakov asked the GB members to delegate his Chairman Powers to G. Hafner because of his need to leave the meeting.

G.Hafner stressed out two main aspects in the ESI coming future – consolidation of financing resources and conceptualization in connection of new forms of academic methodology: distance education, introduction of new social and public disciplines, use of new technical devices.

J.de Mondt linked the ESI activity during the running year with the budget implementation and asked about the volume of financing left.

T.Shashikhina answered that the reporting period 2011-2012 has not finished yet. 79 percent of the funds have been assimilated and the left financial backing is 2 700 000 euro for the coming period taking into account financing on a parity basis.

The Board members:

Took into account the information presented by T.Shashikhina.

On the seventh issue:

The following members took part in the discussion: G.Hafner, F.Valenzuela, K.Zegbers, E.Blanko, D.Triantafillou, E.Berg, A.Khudaikulova, T.Shashikhina, O.Barabanov, D.Tarshis, M.Entin, A.Pozdniakov, I.Soltanovsky

F. Valenzuela pointed out that the very important aspect of the financial sustainability of the ESI – volume and the tempo of expenses of the left financing. It is important for further continuing of the ESI activity after the Contract running out. This issue is directly connected with the EU Delegation commitment to propose to Brussels to consider the possibility of the Contract extension which will make the EU Commission to change its own decision. It is very important for the EU Delegation to be sure that the Russian side could undertake the same step. Such initiative could guarantee financial sustainability of the ESI for the next two years. That is a question of a long-term prospective. At the same time there is a need to look for other forms of the ESI financial backing.

K.Zegbers proposed the idea of project funding and asked the ESI administration to prepare for the next GB meeting a list of three-four projects to finance.

D.Triantafillou supported the proposal of K.Zegbers and stressed out the growing role of the GB as the ESI sustainability actor during this transition period and proposed to have GB session three times a year.

G.Hafner proposed to set up a Committee which will consist of the ESI administration and representatives of the Embassies of the EU member-states in Moscow. This Committee could compare a list of project, dressed by the ESI administration, with the financing potential to approve for the next GB meeting.

E.Berg said that the ESI has a good experience of setting up informal working group to solve a problem. He proposed not to institutionalize a Committee but to set up a working group for that purpose.

A.Khudaikulova pointed out the key aspect of the ESI Activities – the academic constituent. Constant quality monitoring of educational process – it is the main priority of the ESI and MGIMO (U) in general and this attitude has to be put as the main criteria while choosing the projects.

T.Shahikhina reported about the work on the curricula, about external monitoring to come which goal is evaluation of didactic and methodological aspects of the educational process and administration abilities of the ESI. She said that perfecting the academic aspect is the most important facet and it has to be taken into consideration while project choosing.

O.Barabanov proposed to set up working group in the frame of already existing partners network: ESI administration and Open Berlin University, ESI administration and University of Tartu, ESI administration and the College of

Europe. Such working teams could feel for stage of common interests and then the ESI administration could prepare list of projects for financing in the frame of Tempus or other provisions of finance of the EU.

G.Hafner proposed the ESI administration to prepare a list of projects and from the EU side – the list of potential financial backing instruments for these projects.

F.Valenzuela supported the idea of preparing a list of projects and remarked that the EU has many different instruments of funding a project but at first the project has to be presented then the provision of finance.

T.Shashikhina proposed to invite members of the Ministry of Education and Science to take part in working group.

On behalf of the ESI administration she asked the EU Delegation to prepare papers for the EU Commission for the extension of the Contract till December 31, 2014.

A.Pozdniakov accepted the proposition to participate in the working group.

D.Tarshys inquired if the Russian side undertook any steps to present the ESI project to the Special Committee of the EU Parliament which is responsible for Russia-EU cooperation. He said that such a contact on a student level has been already established.

M.Entin said that he had a meeting with Chairman and Vice-Chairman of the EU Parliament, with leading representatives of party groups. Russian State Duma and the Soviet of Federation – partners of the EU Parliament have the comprehension of importance of the ESI sustainability. But what is in need now – not formal meetings but practical steps for attraction financial possibilities of the EU parliament to support the ESI.

I.Soltanovsky said that it is very important to set up the date and Agenda of the next GB meeting in advance if it takes place in Brussels.

The Board members:

1. Approved the proposal of Contract extension for one year. Ask the ESI administration to forward official letter to the EU Delegation with the proposition to the EU Commission to extend the running Contract for one year or more taking into account EU financial possibilities;
2. Ask the ESI administration in the framework of working group to prepare for the next GB meeting a list of 2-3 projects, which could receive financial backing from the EU;
3. Approved established contacts with the EU Parliament and contribute to its practical aspect for supporting the ESI activity.

On the eight issue:

The following members took part in the discussion: M.Entin, G.Hafner, F.Valenzuela

M.Entin reported about the meeting with the representatives of diplomatic missions of the EU members-states, organized by the EU Delegation. He said that the meeting had been held in a constructive mood. In a current situation when the Contract and parity financing are going to run out, and the main financial burden will be carry on by the Russian side, the endowment and financial contribution of the EU member-states have to grow. There are different formats of this cooperation: grants for students from EU member-states for study in the ESI, sponsorships of joint educational and research projects, participation of EU business in the ESI events, membership of the EU member-states representatives in the Board of Trustees to canalize financing.

G.Hafner marked the necessity to cooperate in the framework of national representatives both for attraction of financial backing and for advertizing the ESI. He emphasized the importance of establishing the ESI Board of Trustees.

The Board members:

1. Encourage to assist in organizing meetings and contacts with representatives of EU member-states, attract their experts to the educational process, advertize the ESI;
2. Appeal to maintain the ESI steps in setting bilateral contacts with Embassies and commercial bodies of the EU member-states.
3. Ask the Excom to work out the draft of Provision of the Board of Trustees.

On the ninth issue:

The following members took part in the discussion: T.Shashikhina, E.Egorova, D.Tarshys, K.Zegbers

T.Shashikhina presented the head of the Students Selection Committee Mrs. E.Egorova, who took floor with the report about Committee activity for the students enrollment for 2012-2013 academic year (the report was endorsed to the papers for the GB meeting).

T. Shashikhina informed about the activity of the Committee for publication and PR and added that the Committee is preparing the manual “EU Financial Law”, which publication is a result of open call grant allocation won by one of the ESI lectors.

She informed about the work of the Selection Committee for the ESI lectors, which gathers ad hoc only for applications which exceed 16 lecturing hours. The ESI actual faculty was selected by this Committee.

The Board members:

Entrust the Excom to discuss the work of Committees and make optimization in accordance with the needs of the ESI.

On the tenth issue:

The following members took part in the discussion: O.Barabanov

O.Barabanov informed the GB about reformation of the regional strategy in comparison with the previous year. Nowadays the ESI takes part in regional project on the basis of co-payment between a regional institution and the ESI. This approach allows saving financing without compromising the quality of education. As an example *O.Barabanov* cited the cooperation with the Baltic Federal University named by E.Kant, summer school in Kaliningrad where the ESI gave courses on “EU Law” and “EU politics” (it’s an academic constituent), cooperation with Novgorod University in organizing International Conference on problems of North-West regions of Russia and EU dimensions (research and scientific constituent), participation of the ESI professors in attestations and examination boards in regional universities (didactic constituent).

The Board members:

Took into account the information about regional strategy and support the work on diversification and spreading of the regional contacts.

On the eleventh issue:

The following members took part in the discussion: J.de Mondt, M.Entin, N.Scaramuzzo, G.Hafner, E.Berg, M.Marchan, T.Shashikhina

J.de Mondt inquired about the transition of documents and duties from former Director to a newly elected Director.

M.Entin explained that the main difficulties happen when this transition is going with participation of an external appointer. In case of T.Shashikhina there are no such obstacles because all the ESI activities had been held together.

N.Scaramuzzo made a proposal to set up a back connection with the ESI graduates. He proposed to invite several of them to the GB meeting to share their experience of studying in the ESI and impact the ESI study made on their professional carrier.

E.Berg supported the proposal of N.Scaramuzzo and asked whether there is the ESI student alumnus.

M.Marchan informed that the Constituent meeting of the ESI graduates had been held, the Governing Board and Chairman had been elected, the Statute had been

approved, plan of activities is under construction. Alumnus is active, autonomous, and consists of more than 400 members.

T. Shashikhina informed that “Club of the ESI graduates” has its page on the Facebook.

The Board members:

Ask the ESI administration to pass to the ESI Alumni an invitation to the GB meeting of several graduates to share their experience of studying in the ESI and impact the ESI study made on their professional carrier.

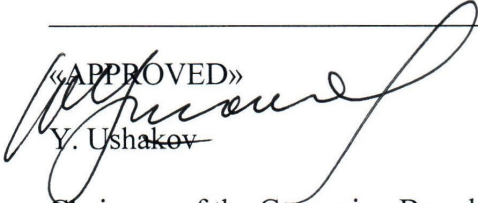
On the twelve issue:

All members of the GB took part in the discussion on the date and place of the next Governing Board meeting

The Board members:

Decided to hold the next Governing Board meeting in Brussels or in Moscow. To inform Chairmen for his approval about alternative dates for the next GB meeting: in Brussels on April 8\15 or 22, 2012; in Moscow on April, 14 or 24, 2012. To make the final decision about the date and place taking into account the availability of Chairman and invitation from the EU Commission, initiated by the EU Delegation, for holding the GB meeting in Brussels.

In case the date is set for Brussels to ask EU representatives to participate in the GB meeting in respect of future financing of the ESI.

«APPROVED»

Y. Ushakov
Chairman of the Governing Board
of the European Studies Institute